

**CONTRACTOR’S QUALIFICATION STATEMENT**

Contractor’s Qualification Statement Forms: These forms must be completed and submitted for the project you are interested in bidding. Bidders that fail to provide all requested information, or who misrepresent such information, may have their bid rejected as non-responsive and, if they become the apparent successful bidder for a contract, may be deemed non-responsive as such. The City of Torrington may reject a contractor based on the contractor’s performance record with regard to quality of work, timely completion, debarment by others, changed financial status, or other pertinent factors.

Confidentiality: The contractor’s statement and requests for proposal forms submitted to the City will be treated as confidential, for official City use only, and will not be open to public inspection, except as required by law. It is the City’s position that pursuant to Connecticut General Statutes Section 1-210(b) (5) such documents are exempt from disclosure under the Connecticut Freedom of Information Act, and that the City will not disclose such documents in response to requests made under the Act.

The Undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter.

SUBMITTED BY:

NAME: \_\_\_\_\_ [ ] CORPORATION  
[ ] PARTNERSHIP  
ADDRESS: \_\_\_\_\_ [ ] INDIVIDUAL  
[ ] LLC  
PRINCIPAL OFFICE: \_\_\_\_\_ [ ] OTHER \_\_\_\_\_

(NOTE: Attach separate sheets as required)

1. How many years has your organization been in business? \_\_\_\_\_
  
2. How many years has your organization been in business under its present business name? \_\_\_\_\_  
If business was under a different name, give previous name. \_\_\_\_\_

3. If a Corporation, answer the following:

Date of Incorporation: \_\_\_\_\_ State of Incorporation: \_\_\_\_\_

President: \_\_\_\_\_

Vice President (s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

4. If a Partnership, answer the following:

Date of Organization: \_\_\_\_\_ Type of Partnership: \_\_\_\_\_  
(General/Limited/Association)

Name and address of all partners:

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5. If other than a Corporation or Partnership, describe Organization and name Principals:

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6. What percent of the work do you normally perform with your own forces? \_\_\_\_\_

List trades:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Have you ever failed to complete any work awarded to you? If so, indicate when, where, and why:

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**8.** Has any Officer or Partner of your Organization ever been an Officer or Partner of another Organization that failed to complete a construction contract?

\_\_\_\_\_

\_\_\_\_\_  
(Name)

If so, state circumstances:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9.** List major construction projects your Organization has under contract on this date:

**A.** Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount \_\_\_\_\_ Contract Date \_\_\_\_\_

Percent Complete \_\_\_\_\_ Scheduled Completion \_\_\_\_\_

**B.** Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount \_\_\_\_\_ Contract Date \_\_\_\_\_

Percent Complete \_\_\_\_\_ Scheduled Completion \_\_\_\_\_

**C.** Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount \_\_\_\_\_ Contract Date \_\_\_\_\_

Percent Complete \_\_\_\_\_ Scheduled Completion \_\_\_\_\_

**D. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount \_\_\_\_\_ Contract Date \_\_\_\_\_

Percent Complete \_\_\_\_\_ Scheduled Completion \_\_\_\_\_

**E. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount \_\_\_\_\_ Contract Date \_\_\_\_\_

Percent Complete \_\_\_\_\_ Scheduled Completion \_\_\_\_\_

**10. List major construction projects your Organization has completed in the past five years:**

**A. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

**B. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

**C. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

**D. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

**E. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

**11. List any bids for which awards are pending:**

**A. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_

**B. Project Name** \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_

**12. Have any time extensions ever been necessary? If so, please explain:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**13. Have any penalties ever been imposed? If so, please explain:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



17. List the construction experience of the principal individuals in your Organization:

A. Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

B. Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

C. Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

D. Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

E. Project Name \_\_\_\_\_

Owner \_\_\_\_\_ Engineer \_\_\_\_\_

Contract Amount As Bid \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Date Awarded \_\_\_\_\_ Date Completed \_\_\_\_\_

Percent With Own Forces \_\_\_\_\_

18. Bank References:

19. Trade References:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

20. Name of Bonding and Insurance Companies and Name, Telephone Number and Address of Agents:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

21. The undersigned agrees to furnish, upon request by the City, if being considered for award of contract for the project upon which a bid proposal has been submitted within 48 hours after the Bid Opening, a current Statement of Financial Conditions, including Contractor's latest regular dated financial statement or balance sheet which must contain the following items:

Current Assets: (Cash, joint venture accounts, accounts receivable, notes receivable, accrued interest on notes, deposits, and materials and prepaid expenses), net fixed assets and other assets.

Current Liabilities: (Accounts payable, notes payable, accrued interest on notes, provision for income taxes, advances received from owners, accrued salaries, accrued payroll taxes), other liabilities, and capitol (capitol stock, authorized and outstanding shares par values, earned surplus).

Date of statement or balance sheet: \_\_\_\_\_

Name of firm preparing statement: \_\_\_\_\_

22. List number of pending lawsuits: \_\_\_\_\_

23. List the number of lawsuits that your organization has been involved in over the past five years. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



24. Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

25. NOTARIZATION: State of \_\_\_\_\_ County of \_\_\_\_\_

M \_\_\_\_\_ being duly sworn deposes and says that he (she) is the  
\_\_\_\_\_ of \_\_\_\_\_ Contractor (s),

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

Notary Public: \_\_\_\_\_

(Notary Seal)

My Commission Expires: \_\_\_\_\_